

**High Springs Community School**  
**School Advisory Committee (SAC) Meeting Minutes**

**January 14, 2020**

Members in Attendance: **Lynn McNeill**, School Principal; **Jenni Roberson**, Assistant Principal; **Billy McMahon, Amy Sumner, Sherry Sakai, Elizabeth Sheward**, Teachers; **Richard Hessey, Stacy Cannon**, Parents.

Meeting called to order at 2:32 p.m. by Sherry Sakai. Meeting agenda was provided to each member.

Initial order of business:

Mrs. Mc Neill initiated meeting with a welcome to all members. Ensuing orders of business:

- A. Minutes from last meeting (November 12, 2019) disseminated to all attending committee members and reviewed. Motion to approve made by Richard Hessey. Motion seconded by Sherry Sakai. With no further discussion, motion approved unanimously with no abstentions.
- B. Waiver Presentation:  
Jenni Roberson provided sample ballots that was given to the 6<sup>th</sup> through 8<sup>th</sup> grade teachers for this waiver. She explained the district requires a 1500 minutes of face to face, student to teacher contact teaching. At High Spring Community School our contact time exceeds that because of bus routes and being a combined elementary and middle school. Jenni Roberson and Lynn McNeill provided the waiver to 22 6<sup>th</sup> grade to 8<sup>th</sup> grade teachers. 21 of the 22 teachers voted yes to continue to extra time. The 1 teacher of the 22 teachers was on leave and unable to vote. With the teachers approval of the wavier was explained and presented to the SAC committee for approval and then submit to the District. Elizabeth motion to approve, second by Amy Sumer. With no further discussion, motion approved unanimously with no abstentions.
- C. Budget Updates:  
Lynn McNeill provided new budget data spreadsheet with updated balance including funding from the district.
- D. Funding Requests:
  - 1- Mrs. Buckner, teacher requests the novel "The Lightning Thief" for a class set of 30 for \$179.90. Discussion of how the library does not have but one class copy for check out. Billy McMahon discussed how multiple teachers teach from this book and would be beneficial to have another set at school. Motions to approve by Stacy Cannon, second by Richard Hessey. With no further discussion, motion approved unanimously with no abstentions.
  - 2- Nancy Esnminger, Elementary Media Specialist and Jenni Roberson, Administration requests that we purchase 8 "Hauppage WinTV HVR-9950" device for \$594.08. Jenni did a survey to all classrooms that only these 8 classrooms need to have and will now be up to date as all other classes. This will allow for the WinTV to view broadcast channels via their projection system tied to their computers. Our closed circuit system enables more than one teacher to

- view an educational DVD at the same time. Motion to approve made by Amy Sumner and second by Elizabeth. With no further discussion, motion approved unanimously with no abstentions
- 3- Funding of 3 I pads of \$1213.38 and a 12 month license times 3 of \$552.00 was tabled prior meeting to get answers from teachers as to why they have not tried the free trial, see prior meeting minutes for details. Discussion was brought up about they could use their classroom PC vs tablet. Lynn McNeill discussed how using a tablet could be easier due to the fact that Kindergarteners are very difficult to sit with computer to use this software to evaluate. Lynn also pointed out it could be ease of use for IAP meetings. Maybe the tablet makes it more easier process for Kindergarten teachers. Sherry discussed how it is not fair for not all students to be evaluated the same. Amy Sumner discussed all Kindergarten teachers need to be on board to use this instead of just the 3 that are requesting. Stacy Cannon brought up discussion of how all students need to be evaluated the same and not just select classes doing extra evaluation with this educational software. We will go back to teacher requesting that if all kindergarten teachers on board and after free trial is used with data presented of how they feel about the free trial then we recommend them to resubmit funding request school year 20/21. Motion to deny by Amy and second by Stacy. With no further discussion, motion approved unanimously with no abstentions.
  - 4- Mrs. Quillen, teacher requests the novel "Touching Spirit Bear" for a class set of 30 for \$179.90. Motion to approve by Richard Hessey and second by Billy McMahon. With no further discussion, motion approved unanimously with no abstentions
  - 5- Administration requests funding for after school tutoring for 25 students in the 3<sup>rd</sup> grade with reading deficiencies. Funding will cover 2 teachers pay for 8 weeks of total 16 sessions, 30 minutes of planning per week and 25 student instructional materials. Stacy Cannon asked for further explanation of how students are selected and discussion by Lynn and Amy as to each teacher selects children that are still in need of the preparation for the FSA. Richard Hessey discussed how this has been utilized in the last several school years and been very successful. Motion to approve Elizabeth Sheward, seconded by Richard Hessey. With no further discussion, motion approved unanimously with no abstentions
  - 6- Sean Sands and Sherry Sakai requesting funding for ink cartridges for Jet Printers of \$3000. Discussion of who generic cartridges do not work but 30% of the time from prior attempts of using generic brands to save money. Motion to approve by Richard Hessery, second by Amy Sumner. With no further discussion, motion approved unanimously with no abstentions
- E. With no further business, motion to adjourn the meeting was made by Sherry Sakai. Motion seconded by Richard Hessey and approved with a unanimous vote and no abstentions. SAC meeting was adjourned by Chairperson Sean Sand at 3:21 p.m.